

Virtual Meetings - GUIDANCE

All:

- 1). Children will be supervised by an adult (over the age of 18) at all times during the meeting.
- 2). The meeting will take place in a public place within the home, i.e. not a child alone in their bedroom for example.
- 3). Participants and adult supervisors are to behave in a friendly, polite and courteous manner, for example taking turns.
- 4). Adults will ensure the meeting environment is free from unsuitable material, for example unsuitable television programmes or bad language in the background.
- 5). All participants and those supervising and/or in the background will be fully dressed and maintain appropriate standards of behaviour.
- 6). All participants must familiarise themselves with the "mute" and "raise hand" buttons and use them as requested.
- 7). Any questions should be raised by using the "raise hand" button or through the chat facility.
- 8). Personal chats are not permitted, only those for the whole group.
- 9). Photographs, video recordings and screenshots are not permitted.
- 10). Teachers will have the right to remove anyone from the meeting who uses inappropriate or offensive language or who does not follow the rules set out here.